

## NOTICE OF 13<sup>TH</sup>ANNUAL GENERAL MEETING

NOTICE is hereby given that the Thirteenth Annual General Meeting ('AGM') of the members of Spinaroo Commercial Limited (Formerly known as Spinaroo Commercial Private Limited) will be held on Wednesday, 20<sup>th</sup> August, 2025, at 11:40 A.M., through Video Conference or Other Audio Visual Means (VC/OAVM) from its registered office at Jalan Industrial Complex Gate-1,Right Lane-6 P.O.Jangalpur,Begri Gram Panchayat, Howrah, Kolkata – 711411,to transact the following business:

### **ORDINARY BUSINESS:**

- 1. To receive, consider and adopt the Audited Standalone Financial Statements of the Company for the financial year ended 31st March, 2025, together with the reports of the Board of Directors and the Auditors thereon.
- 2. To appoint a Director in place of Amit Sultania (DIN: 00548098), who retires by rotation and being eligible, offers herself for re-appointment.

### **SPECIAL BUSINESS:**

3. Appointment of Secretarial Auditor
To consider and if thought fit, pass, the following resolution as an **Ordinary Resolution:** 

**"RESOLVED THAT** pursuant to the provisions of Section 204 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act"), read with Rule 9 of the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014, (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), and Regulation 24A of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, as amended, from time to timeconsent of the members be and is hereby accorded for appointment of Ms. Harsha Pugalia, Practicing Company Secretary, having Membership No. 37893 and Certificate of Practice No. 14157, as the Secretarial Auditor of the Company to conduct the Secretarial Audit for a term of 5 (five) consecutive years commencing from Financial Year 2025-26 until Financial Year 2029-30, at such fees, plus applicable taxesand other out-of-pocket expenses as may be mutually agreedupon between the Board of Directors of the Company and the Secretarial Auditors."

"RESOLVED FURTHER THAT the Board of Directors of the company, be and are hereby authorized to take such steps and do all such acts, deeds, matters, and things as may be considered necessary, proper, and expedient to give effect to this Resolution."

By order of the Board For Spinaroo Commercial Limited

Place: Kolkata Date: 25<sup>th</sup> July, 2025 Aditya Todi Managing Director (DIN: 01914193)



#### Notes:

- 1. Pursuant to the General Circular No. 09/2024 dated September 19, 2024, issued by the Ministry of Corporate Affairs (MCA) and circular issued by SEBI vide circular no. SEBI/ HO/ CFD/ CFDPoD-2/ P/ CIR/ 2024/ 133 dated October 3, 2024 ("SEBI Circular") and other applicable circulars and notifications issued (including any statutory modifications or reenactment thereof for the time being in force and as amended from time to time, companies are allowed to hold AGM through Video Conferencing (VC) or other audio visual means (OAVM), without the physical presence of members at a common venue. In compliance with the said Circulars, AGM shall be conducted through VC / OAVM.
- 2. Pursuant to the Circular No. 14/2020 dated April 08, 2020, issued by the Ministry of Corporate Affairs, the facility to appoint proxy to attend and cast vote for the members is not available for this AGM. However, the Body Corporates are entitled to appoint authorised representatives to attend the AGM through VC/OAVM and participate there at and cast their votes through e-voting.
- 3. The Members can join the AGM in the VC/OAVM mode 15 minutes before and after the scheduled time of the commencement of the Meeting by following the procedure mentioned in the Notice. The facility of participation at the AGM through VC/OAVM will be made available for 1000 members on first come first served basis. This will not include large Shareholders (Shareholders holding 2% or more shareholding), Promoters, Institutional Investors, Directors, Key Managerial Personnel, the Chairpersons of the Audit Committee, Nomination and Remuneration Committee and Stakeholders Relationship Committee, Auditors etc. who are allowed to attend the AGM without restriction on account of first come first served basis.
- 4. The attendance of the Members attending the AGM through VC/OAVM will be counted for the purpose of reckoning the quorum under Section 103 of the Companies Act, 2013.
- 5. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) the Secretarial Standard on General Meetings (SS-2) issued by the ICSI and Regulation 44 of SEBI (Listing Obligations & Disclosure Requirements) Regulations 2015 (as amended), and the Circulars issued by the Ministry of Corporate Affairs from time to time the Company is providing facility of remote e-Voting to its Members in respect of the business to be transacted at the AGM. For this purpose, the Company has entered into an agreement with National Securities Depository Limited (NSDL) for facilitating voting through electronic means, as the authorized agency. The facility of casting votes by a member using remote e-Voting system as well as e-voting on the date of the AGM will be provided by NSDL.
- 6. In line with the Ministry of Corporate Affairs (MCA) Circular No. 17/2020 dated April 13, 2020, the Notice calling the AGM has been uploaded on the website of the Company at <a href="https://spino.co.in/">https://spino.co.in/</a>. The Notice can also be accessed from the websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <a href="https://spino.co.in/">www.bseindia.com</a> and the AGM Notice is also available on the website of NSDL (agency for providing the Remote e-Voting facility) i.e. <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
- 7. AGM has been convened through VC/OAVM in compliance with applicable provisions of the Companies Act, 2013 read with MCA Circular issued from time to time.



### **VOTING THROUGH ELECTRONIC MEANS:**

1. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e. Wednesday, 13th August, 2025, shall be entitled to avail the facility of remote e-voting/e-voting at the Meeting. A person who is not a member as on the cut-off date should treat this notice for information purpose only. The voting rights of Members shall be in proportion to their shares in the paid-up equity share capital of the Company as on the cut-off date. The remote e-voting facility will be available during the following period:

Commencement of Remote E-voting	End of Remote E-voting		
From 9.00 A.M. (IST) on Sunday, 17 <sup>th</sup> August, 2025	Up to 5.00 P.M. (IST) on Tuesday, 19 <sup>th</sup> August, 2025		

Any person holding shares in physical form and non-individual shareholders, who acquires shares in the Company and becomes a Member of the Company after sending of the Notice of the AGM and holding shares as on the cut-off date, i.e., Wednesday, 13th August, 2025, may obtain the Login User Id and Password by sending a request at evoting@nsdl.co.in

The remote e-voting will not be allowed beyond the aforesaid date and time and the remote e-voting module shall be disabled upon expiry of aforesaid period. However, e-voting facility will be made available during the AGM for those shareholders who have not casted their votes through remote e-voting.

- 2. Only those members, who are present in the meeting through VC/OAVM and have not casted their vote on resolutions through remote e-voting, shall be allowed to vote through e-voting system during the AGM. However, Members who would have cast their votes by remote e-Voting may attend the Meeting, but shall neither be allowed to change it subsequently nor cast votes again during the Meeting. Subject to receipt of requisite number of votes, the Resolutions shall be deemed to be passed on the date of the Meeting i.e. 20th August, 2025.
- 3. The Board of Directors of the Company has appointed Mr. Sachin Pilania, Practicing Company Secretary (ACS 37957) to act as Scrutinizer to scrutinize the process of remote e-voting and also e-voting during the meeting in a fair and transparent manner.

### THE INSTRUCTIONS FOR MEMBERS FOR REMOTE E-VOTING AND JOINING GENERAL MEETING ARE AS UNDER:-

The remote e-voting period begins on Sunday, 17<sup>th</sup> August, 2025 at 9:00 A.M. (IST) and ends on Tuesday,19<sup>th</sup> August, 2025 at 5:00 P.M. (IST). The remote e-voting module shall be disabled by NSDL for voting thereafter. The Members, whose names appear in the Register of Members / Beneficial Owners as on the record date (cut-off date) i.e. Wednesday, 13<sup>th</sup> August, 2025, may cast their vote electronically. The voting right of shareholders shall be in proportion to their share in the paid-up equity share capital of the Company as on the cut-off date, being Wednesday, 13<sup>th</sup> August, 2025.

### How do I vote electronically using NSDL e-Voting system?

The way to vote electronically on NSDL e-Voting system consists of "Two Steps" which are mentioned below:

## Step 1: Access to NSDL e-Voting system

A) Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode

In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are advised to update their mobile number and email Id in their demat accounts in order to access e-Voting facility.



Login method for Individual shareholders holding securities in demat mode is given below:

Type of shareholders	Log	in Metho	d					
Individual Shareholders	1.	For	OTP	based	login	you	can	click
holding securities in		on https://	//eservices.ns	dl.com/Secure	eWeb/evoting/e	votinglogin.js	<u>o.</u> You will h	ave to
demat mode with		enter yo	ur 8-digit DP	ID,8-digit Clic	ent Id, PAN No	., Verification	code and ge	nerate
NSDL.		OTP. Ent	er the OTP i	eceived on r	egistered emai	l id/mobile nu	umber and c	lick on
		login. Af	ter successfu	I authenticat	ion, you will b	e redirected t	o NSDL Dep	ository
		site wher	ein you can s	see e-Voting p	oage. Click on c	ompany name	or e-Voting	service
		provider	i.e. NSDL ar	nd you will b	e redirected t	o e-Voting w	ebsite of NS	DL for
		casting y	our vote dur	ing the remo	te e-Voting pe	riod or joining	g virtual mee	ting &
		voting du	iring the mee	ting.				
	2.	Existing	IDeAS use	er can visi	t the e-Serv	vices website	e of NSDL	Viz.
		https://e	services.nsdl	<u>.com</u> either or	n a Personal Co	mputer or on	a mobile. On	the e-
		Services	home page	click on the '	'Beneficial Owi	ner" icon und	er "Login" w	hich is
		available	under 'IDeA	S' section , th	is will prompt y	ou to enter y	our existing l	Jser ID
		and Pass	word. After	successful au	thentication, y	ou will be ak	ole to see e-	Voting
		services	under Value	added service	es. Click on "Ac	cess to e-Voti	ng" under e-	Voting
		services	and you will	be able to se	ee e-Voting pag	ge. Click on co	mpany name	e or e-
		Voting se	rvice provide	er i.e. NSDL ai	nd you will be r	e-directed to	e-Voting web	site of
		NSDL for	casting you	r vote during	g the remote e	e-Voting perio	d or joining	virtual
		meeting	& voting duri	ng the meetir	ng.			
	3.	If you ar	e not regist	ered for IDe	AS e-Services,	option to regi	ster is availa	able at
		https://e	services.nsdl	<u>.com</u> . Select	"Register Onl	ine for IDeAS	Portal" or o	lick at
		https://e	services.nsdl	.com/Secure\	<u>Veb/IdeasDirec</u>	tReg.jsp.		
	4.	Visit the	e-Voting web	site of NSDL.	Open web bro	wser by typing	the followin	g URL:
		https://w	ww.evoting.	nsdl.com/ eit	her on a Pers	onal Compute	er or on a r	nobile.
		Once the	home page	of e-Voting sy	stem is launche	ed, click on the	icon "Login"	which
		is availab	le under 'Sh	areholder/Me	mber' section.	A new screen	will open. Y	ou will
		have to e	enter your Us	er ID (i.e. you	ır sixteen digit	demat accoun	t number hol	ld with
		NSDL), P	assword/OTF	and a Veri	fication Code	as shown on	the screen.	After
		successfu	ıl authentica	tion, you will	be redirected $% \label{eq:controller} % eq:co$	to NSDL Depo	sitory site w	herein
		you can s	see e-Voting	page. Click or	company nam	e or e-Voting	service provi	der i.e.
		NSDL and	d you will be	redirected to	e-Voting webs	site of NSDL fo	or casting you	ır vote
		during th	ie remote e-	Voting period	l or joining virt	tual meeting 8	& voting duri	ng the
		meeting.						
	5.	Sharehol	ders/Membe	rs can also do	wnload NSDL N	Mobile App "N	SDL Speede"	facility
		by scann	ing the QR co	de mentione	d below for sea	mless voting e	xperience.	



	NSDL Mobile App is available on		
	App Store Google Play		
Individual Shareholders	1. Users who have opted for CDSL Easi / Easiest facility, can login through their		
holding securities in	existing user id and password. Option will be made available to reach e-Voting page		
demat mode with CDSL	without any further authentication. The users to login Easi /Easiest are requested visit CDSL website www.cdslindia.com and click on login icon & New System Myea		
	Tab and then user your existing my easi username & password.		
	2. After successful login the Easi / Easiest user will be able to see the e-Voting option for eligible companies where the evoting is in progress as per the information		
	provided by company. On clicking the evoting option, the user will be able to see e-		
	Voting page of the e-Voting service provider for casting your vote during the remote		
	e-Voting period or joining virtual meeting & voting during the meeting. Additionally,		
	there is also links provided to access the system of all e-Voting Service Providers, so		
	that the user can visit the e-Voting service providers' website directly.		
	3. If the user is not registered for Easi/Easiest, option to register is available at CDSL website <a href="www.cdslindia.com">www.cdslindia.com</a> and click on login & New System Myeasi Tab and then click on registration option.		
	Alternatively, the user can directly access e-Voting page by providing Demat		
	Account Number and PAN No. from a e-Voting link available on www.cdslindia.com		
	home page. The system will authenticate the user by sending OTP on registered		
	Mobile & Email as recorded in the Demat Account. After successful authentication		
	user will be able to see the e-Voting option where the evoting is in progress and		
	also able to directly access the system of all e-Voting Service Providers.		
Individual Shareholders	You can also login using the login credentials of your demat account through your		
(holding securities in	Depository Participant registered with NSDL/CDSL for e-Voting facility. upon logging in,		
demat mode) login	you will be able to see e-Voting option. Click on e-Voting option, you will be redirected		
through their	to NSDL/CDSL Depository site after successful authentication, wherein you can see e-		
depository participants	Voting feature. Click on company name or e-Voting service provider i.e. NSDL and you will be redirected to a Voting website of NSDL for serving your yets during the remote		
	will be redirected to e-Voting website of NSDL for casting your vote during the remote e-Voting period or joining virtual meeting & voting during the meeting.		
	C voting period of Johning virtual meeting & voting during the meeting.		

**Important note:** Members who are unable to retrieve User ID/ Password are advised to use Forget User ID and Forget Password option available at abovementioned website.



Helpdesk for Individual Shareholders holding securities in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL.

Login type	Helpdesk details
Individual Shareholders holding securities in demat mode with NSDL	Members facing any technical issue in login can contact NSDL helpdesk by sending a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> or call at 022 - 4886 7000
Individual Shareholders holding securities in demat mode with CDSL	Members facing any technical issue in login can contact CDSL helpdesk by sending a request at <a href="mailto:helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a> or contact at toll free no. 1800-21-09911

B) Login Method for e-Voting and joining virtual meeting for shareholders other than Individual shareholders holding securities in demat mode and shareholders holding securities in physical mode.

### How to Log-in to NSDL e-Voting website?

- 1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <a href="https://www.evoting.nsdl.com/">https://www.evoting.nsdl.com/</a> either on a Personal Computer or on a mobile.
- 2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <a href="https://eservices.nsdl.com/">https://eservices.nsdl.com/</a> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. cast your vote electronically.

4. Your User ID details are given below:

Ma	nner of holding shares i.e. Demat (NSDL or	Your User ID is:
CDS	SL) or Physical	
a)	For Members who hold shares in demat	8 Character DP ID followed by 8 Digit Client ID
	account with NSDL.	
		For example if your DP ID is IN300*** and Client ID is
		12***** then your user ID is IN300***12*****.
b)	For Members who hold shares in demat	16 Digit Beneficiary ID
	account with CDSL.	
		For example if your Beneficiary ID is 12**********
		then your user ID is 12*********
c)	For Members holding shares in Physical Form.	EVEN Number followed by Folio Number registered with the
		company
		For example if folio number is 001*** and EVEN is 101456
		then user ID is 101456001***

- 5. Password details for shareholders other than Individual shareholders are given below:
  - a) If you are already registered for e-Voting, then you can user your existing password to login and cast your vote.



- b) If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
- c) How to retrieve your 'initial password'?
  - (i) If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
  - (ii) If your email ID is not registered, please follow steps mentioned below in process for those shareholders whose email ids are not registered.
- 6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:
  - a) Click on "Forgot User Details/Password?" (If you are holding shares in your demat account with NSDL or CDSL) option available on <a href="https://www.evoting.nsdl.com">www.evoting.nsdl.com</a>.
  - b) Physical User Reset Password?" (If you are holding shares in physical mode) option available onwww.evoting.nsdl.com.
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <a href="mailto:evoting@nsdl.com">evoting@nsdl.com</a> mentioning your demat account number/folio number, your PAN, your name and your registered address etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-Voting system of NSDL.
- 7. After entering your password, tick on Agree to "Terms and Conditions" by selecting on the check box.
- 8. Now, you will have to click on "Login" button.
- 9. After you click on the "Login" button, Home page of e-Voting will open.

### Step 2: Cast your vote electronically and join General Meeting on NSDL e-Voting system.

### How to cast your vote electronically and join General Meeting on NSDL e-Voting system?

- 1. After successful login at Step 1, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle and General Meeting is in active status.
- 2. Select "EVEN" of company for which you wish to cast your vote during the remote e-Voting period and casting your vote during the General Meeting. For joining virtual meeting, you need to click on "VC/OAVM" link placed under "Join Meeting".
- 3. Now you are ready for e-Voting as the Voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
- 5. Upon confirmation, the message "Vote cast successfully" will be displayed.
- 6. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 7. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.



### **General Guidelines for Shareholders**

- Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail to <a href="mailto-sachinpilania22@gmail.com">sachinpilania22@gmail.com</a> with a copy marked to <a href="mailto-evoting@nsdl.com">evoting@nsdl.com</a>. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) can also upload their Board Resolution / Power of Attorney / Authority Letter etc. by clicking on "Upload Board Resolution / Authority Letter" displayed under "e-Voting" tab in their login.
- 2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on www.evoting.nsdl.com to reset the password.
- 3. In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <a href="www.evoting.nsdl.com">www.evoting.nsdl.com</a> or call on: 022 48867000 or send a request to Ms. PallaviMhatre, Senior Manager, NSDL at <a href="evoting@nsdl.com">evoting@nsdl.com</a>.

Process for those shareholders whose email ids are not registered with the depositories for procuring user ID and password and registration of e mail ids for e-voting for the resolutions set out in this notice:

- 1. In case shares are held in physical mode please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), and Aadhar(self-attested scanned copy of Aadhar Card) by email toenguiry@spino.co.in.
- 2. In case shares are held in demat mode, please provide DPID-CLID (16 digit DPID + CLID or 16 digit beneficiary ID), Name, client master or copy of Consolidated Account statement, PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) to <a href="mailto:enquiry@spino.co.in">enquiry@spino.co.in</a>. If you are an Individual shareholders holding securities in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. Login method for e-Voting and joining virtual meeting for Individual shareholders holding securities in demat mode.
- 3. Alternatively shareholder/members may send a request to <a href="evoting@nsdl.com">evoting@nsdl.com</a> for procuring user id and password for e-voting by providing above mentioned documents.
- 4. In terms of SEBI circular dated December 9, 2020 on e-Voting facility provided by Listed Companies, Individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants. Shareholders are required to update their mobile number and email ID correctly in their demat account in order to access e-Voting facility.

### THE INSTRUCTIONS FOR MEMBERS FOR e-VOTING ON THE DAY OF THE AGM ARE AS UNDER:-

- 1. The procedure for e-Voting on the day of the AGM is same as the instructions mentioned above for remote e-voting.
- 2. Only those Members/ shareholders, who will be present in the AGM through VC/OAVM facility and have not casted their vote on the Resolutions through remote e-Voting and are otherwise not barred from doing so, shall be eligible to vote through e-Voting system in the AGM.
- 3. Members who have voted through Remote e-Voting will be eligible to attend the AGM. However, they will not be eligible to vote at the AGM.
- 4. The details of the person who may be contacted for any grievances connected with the facility for e-Voting on the day of the AGM shall be the same person mentioned for Remote e-voting.



### INSTRUCTIONS FOR MEMBERS FOR ATTENDING THE AGM THROUGHVC/OAVM ARE AS UNDER:

- 1. Member will be provided with a facility to attend the EGM/AGM through VC/OAVM through the NSDL e-Voting system. Members may access by following the steps mentioned above for Access to NSDL e-Voting system. After successful login, you can see link of "VC/OAVM" placed under "Join meeting" menu against company name. You are requested to click on VC/OAVM link placed under Join Meeting menu. The link for VC/OAVM will be available in Shareholder/Member login where the EVEN of Company will be displayed. Please note that the members who do not have the User ID and Password for e-Voting or have forgotten the User ID and Password may retrieve the same by following the remote e-Voting instructions mentioned in the notice to avoid last minute rush.
- 2. Members are encouraged to join the Meeting through Laptops for better experience.
- 3. Further Members will be required to allow Camera and use Internet with a good speed to avoid any disturbance during the meeting.
- 4. Please note that Participants Connecting from Mobile Devices or Tablets or through Laptop connecting via Mobile Hotspot may experience Audio/Video loss due to Fluctuation in their respective network. It is therefore recommended to use Stable Wi-Fi or LAN Connection to mitigate any kind of aforesaid glitches.
- 5. Shareholders who would like to express their views/have questions may send their questions in advance mentioning their name demat account number/folio number, email id, mobile number at <a href="mailto:enquiry@spino.co.in">enquiry@spino.co.in</a>. The same will be replied by the company suitably.
- 6. Shareholders who would like to express their views/ask questions as a speaker at the Meeting may pre-register themselves by sending a request from their registered e-mail address mentioning their names, DP ID and Client ID/folio number, PAN and mobile number at <a href="mailto:enquiry@spino.co.in">enquiry@spino.co.in</a> between Tuesday, 5<sup>th</sup> August, 2025, to Wednesday, 12<sup>th</sup> August, 2025. Only those Shareholders who have pre-registered themselves as a speaker will be allowed to express their views/ask questions during the AGM. The Company reserves the right to restrict the number of speakers depending on the availability of time for the AGM.
- 7. Shareholders attending the AGM through VC/OAVM shall be counted for the purpose of reckoning the quorum under Section 103 of the Act.



### **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

As required by Section 102 of the Companies Act, 2013 (the "Act"), and the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (the "SEBI Listing Regulations"), the following Explanatory Statement sets out all material facts relating to the businesses mentioned under:

#### In respect of Items No. 3

The Board at its meeting held on July25, 2025, based on recommendation of the Audit Committee has approved the appointment ofMs. Harsha Pugalia, Practicing Company Secretary, as the Secretarial Auditors of the Company for a term of 5 (five) consecutive years commencing from Financial Year 2025-26 until Financial Year 2029-30, subject to shareholders' approval at the Annual General Meeting.

In accordance with the provisions of Section 204 and other applicable provisions of the Companies Act, 2013, read with Rule 9 of the Companies (Appointment & Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force) ("the Act"), every listed company and certain other prescribed categories of companies are required to annex a Secretarial Audit Report, issued by a Practicing Company Secretary, to their Board's report, prepared under Section 134(3) of the Act.

Furthermore, the appointment of Secretarial Auditors shall be in terms of the amended Regulation 24A of the SEBI Listing Regulations vide SEBI Notification dated December 12, 2024 and provisions of Section 204 of the Act and Rule 9 of the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014.

Ms. Harsha Pugalia is a qualified Company Secretary, having experience of 10 years and offers comprehensive suite of services, including but not limited to Secretarial Audit, providing advisory and consultancy services in the field of corporate laws, SEBI related laws etc.

Ms. Harsha Pugalia has confirmed that she is not disqualified and is eligible to be appointed as Secretarial Auditor in terms of Regulation 24A of the SEBI Listing Regulations. The services to be rendered byMs.HarshaPugalia as Secretarial Auditors is within the purview of the said regulation read with SEBI circular no. SEBI/ HO/CFD/CFD-PoD-2/CIR/P/2024/185 dated December 31, 2024.

The Board of Directors recommends the resolution for approval by the Members, as set out at Item No. 3 of the Notice.

None of the Directors, Key Managerial Personnel (KMP), or their relatives have any financial or other interest in the proposed resolution.

By order of the Board For Spinaroo Commercial Limited

Place: Kolkata Date: 25<sup>th</sup> July, 2025 Aditya Todi Managing Director (DIN: 01914193)